

**TOWN OF HARRISON, CALUMET COUNTY
W5298 HWY 114
MENASHA, WI 54952**

PARK COMMITTEE MEETING- MAY 3, 2010

Call to order

Chairman Mogensen called the meeting to order at 7:00pm at the Harrison Town Hall.

Pledge of Allegiance

Pledge was recited.

Roll Call

Greg Mogensen, Judi Drum, John Jung and Tyler Moore were present. Matt Halada arrived at 7:15pm

Approve agenda

Motion (Jung/Drum) to approve the agenda, noting they would push Item 9 back until the Sheriff's Department staff arrived. Motion carried.

Approve minutes: March 1, 2010

Motion (Jung/Drum) to approve the minutes. Motion carried.

Election of Park Committee Chair

Motion (Mogensen/Jung) to elect Matt Halada as Chair. Motion carried.

Election of Park Committee Vice Chair

Motion (Jung/Drum) to elect Greg Mogensen as Vice Chair. Motion carried

Update on Summer Park Programs

Laura the Recreation Programmer did an informational presentation on the Summer Fun in the Park series. She reviewed all the programs and solicited volunteers to help with the events. She also explained that she was the co -chair of the Chicken Fest Parade with the Fire Chief and would be coordinating the Halloween in the Park Event.

Discussion and Approval of Implementation of Trail Patrol Program

Greg explained his thoughts on the program and that he felt it was important to have extra eyes on the trails and parks and also have others looking at the area for maintenance issues. Lieutenant Brett Bowe and Officer Leslie Lemieux were in attendance from the Calumet County Sheriff Department, they felt the program should be a Park and Trail Watch Program and set up with similar philosophies as the Neighborhood Watch Program - basically teaching people to be good citizens and witnesses. They would help with the training of the individuals. Park Committee agreed to continue on with the program and asked Greg if he would take the lead on it. Motion (Jung/Moore) to appoint Greg to work on implementation of the Park and Trail Watch Program. Motion Carried. Park Committee also wanted this item to continue to be on future agendas for updates.

Approval of Request from Girl Scout Troop to plant and care for Park Sign Garden in Clover Ridge Park

Patricia the group leader explained that the Daisy Scouts wanted to plant and take care of flowers in a flower bed under the Clover Ridge Park Sign. They wanted to plant the garden the last Thursday in May.

Motion (Drum/Jung) to allow the Daisy Scouts to plant and maintain a park garden in Clover Ridge Park, with the Town Crew building the flower bed. Motion carried.

Approval of installing Park Sign Gardens in Community Park

A resident (Joann) is interested in planting and maintaining a garden around the park signs at Darboy Community Park. Tracy will confirm with her if she would like to maintain one or both gardens.

Motion (Jung/Mogensen) to allow the construction of two gardens around both of the park signs. Tracy is asked to continue to work with Joann. Motion carried. On next agenda place the development of an Adopt a Garden Program.

Update on Flag Pole Installation for Chester Dietzen

The Park Committee wanted to have the pole up and the ceremony before the Chicken Fest event. The Park Committee will participate in the ceremony as well as the Town Chairman. Tracy will continue to work with the American Legion in regard to their involvement. The Park Committee does not want a flag placed until the ceremony. Jennifer and Joe will work on the ceremony. Motion (Mogensen/Drum) to move ahead with the site prep and pole location for Chester Dietzen.

This item will be placed on the next meeting agenda.

Discussion on status of Future Projects

The Committee discussed upcoming projects and their status. They decided the following: 1) RFP for the development of Clover Ridge Park – hold off on until new Administrator is hired. 2) Noe Road Trail and Friendship Trails – Mark Mommaerts Town Planner will be taking the lead on these. Matt also agreed to stay involved with the projects. 3) Regional Park project – Mark Mommaerts will take the lead on this project. 4) Park Gardens – Jennifer will take the lead with Park Committee discussing further at next meeting. 5) Park and Trail Watch Program – Greg will take the lead on program.

Audience comments/ correspondence

I handed out and informed the Committee about the Wisconsin Park and Recreation Association – the information on the organization will be coming yet for Tyler. Jennifer will bring to next meeting.

I thanked the Committee for all their hard work and how much I enjoyed working with them. You all will be missed.

Set next meeting date

Next meeting is scheduled for June 7th at 7:00pm.

Adjourn

Motion (Jung/Moore) to adjourn at 8:45pm. Motion carried.

Drafted by: Tracy Flucke

Dated: May 7, 2010