

**TOWN OF HARRISON, CALUMET COUNTY  
W5298 HWY 114  
MENASHA, WI 54952**

**PARK COMMITTEE MEETING MINUTES -JANUARY 4, 2010**

Call to order

Chairman Greg Mogensen called the meeting to order at 7:00pm at the Harrison Town Hall.

Pledge of Allegiance

Pledge recited.

Roll Call

Members present: Matt Halada, Greg Mogensen, John Jung, Judi Drum (arriving at 7:10pm)

Members absent: None \*Note: moment of silence was held for former Chair Chester Dietzen who passed away 11/20/09.

Approve agenda

Motion (Halada/Jung) to approve the agenda. Motion carried.

Approve minutes: October 19, 2009

Motion (Halada/Mogensen) to approve the minutes. Motion carried.

Elect vice chair

Former vice chair Greg Mogensen has assumed the position of Chair due to Chester's death. Motion (Halada/Mogensen) to name Matt Halada as new Vice Chair. Motion carried.

Noe Road Trail Project Update

Tracy Flucke updated the committee on the status of the Noe Road Trail- Engineer Lee Reibold will put together a revised cost bid due to additional costs including extra striping and signage. The Town has requested that no work be done on the trail during Chickenfest which will be held in late June.

Discussion on Memorial Policy for Public Spaces

Committee requested that staff put together a draft policy for handling memorial/in honor of gifts and bring it to the February meeting for review.

Friendship Trail Update

Fox Cities Greenways held a meeting for residents who own property near the trail. Greenways was able to answer questions that residents had regarding the future trail.

Discussion on development plan for new park site – Clover Ridge addition

Tracy will contact both McMahan and Rettler Corporation and ask that they pull together costs for the project. The Park Committee will review the information submitted by these two companies at their June meeting. The committee's goal is to know what the costs will be so they can budget accordingly for 2011.

Update on Regional Park Project and approval of Phase I Environmental Study

City of Menasha is taking the lead on meeting with the property owner and hopes to finalize the deal in 2010. An environmental study needs to be conducted to determine if there are any hazardous materials on the site. The cost for the Town will be \$667.00. Motion (Jung/Drum) to approve the expenditure of \$667 to complete the study. Motion carried.

Discussion on Memorial in Community Park for Chester Dietzen

Chester's family wishes to donate dollars in his memory to the Community Park. Because Chester often talked about adding a flag pole to the park, the committee would like the town to talk to the family about this possibility. Another option would be clearing a section by the woods and putting in benches that are named in his memory.

Discussion on Memorial Bench in Clover Ridge Park

A resident wants to purchase a bench in memory of her father that will be placed at the Clover Ridge Park. Tracy has provided her with an option of benches that would be acceptable to purchase. The committee asked that Tracy continue working with the resident in the purchase and placement of the bench.

Audience comments/ correspondence

None

Set next meeting date

Next meeting scheduled for 02/01/2010.

Adjourn

Motion (Mogensen/Jung) to adjourn at 8:00pm. Motion carried.

Drafted by: Jennifer Weyenberg

Dated: January 5, 2010