



TOWN BOARD MEETING MINUTES
TOWN OF HARRISON, CALUMET COUNTY, WI
HARRISON TOWN HALL, W5298 HWY 114, MENASHA
TUESDAY, JANUARY 26, 2010 at 7:30PM

PUBLIC HEARING WAS OPENED AT 7:30PM

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SPEAKING FOR: Dorrie Houk (W7251 Firelane 2), It will allow them to construct the required 6' fence to comply with their conditional use permit and will help keep their parking on site. She would like assurance the fence will be constructed when the right-of-way is vacated.

SPEAKING AGAINST: None

WRITTEN CORRESPONDENCE: Joe read a letter from Sue and Dan Anderson (W7263 Firelane 2) for the record. They would like assurance the fence will be constructed after the right-of-way is vacated.

WITH NO ADDITIONAL COMMENTS THE PUBLIC HEARING WAS CLOSED.

REGULAR BOARD MEETING

- 1) MEETING CALLED TO ORDER AT 7:35PM
- 2) PLEDGE OF ALLEGIANCE WAS RECITED
- 3) BOARD PRESENT: Joe Sprangers; Steve Bevers; Larry Sprangers and Bob Streck.
Also present: Tracy Flucke/Administrator; JoAnn Ashauer/Treasurer; Bob Kesler/Road Superintendent and Mark Mommaerts/Planner
- 4) CORRESPONDENCE/ANNOUNCEMENTS: FYI-Fox Cities Greenways Annual Meeting and Community Leadership Award to Harrison; FYI-Proposed Fox Cities Regional Transit Authority, looking for feedback from the board for possible agenda item; Chairman Sprangers attended meeting regarding FoxComm; Calumet County is planning new highway garage and a tour of current facilities will be scheduled.
- 5) PUBLIC PARTICIPATION: Supervisor Bevers requested staff look into safety and compliance training for town employees and bring it to a future meeting.
DISCUSSION WITH GLORIA WEST ON EVENTS COMING THROUGH HARRISON: A few annual events utilize town roads. It was agreed there will be better advance communication with our road superintendent to coordinate around planned road work. Necessary markings on the road surface will be limited and made with only white paint or duct tape. Any signs in the right-of-way will be removed within a couple days. They will provide the town with a manual for the High Cliff Triathlon.
- 6) DISCUSS SHERWOOD FIRE CONTRACT: Staff will let the Village know we are doing a study to identify total costs for the Fire Department in preparation to reevaluating the fire contract. Staff will bring something to next meeting.
- 7) ACTION ITEMS
 - a) APPROVE MINUTES
 - December 15, 2009: MOTION(Bevers/L. Sprangers) to approve. Motion carried.
 - December 16, 2009: MOTION(Streck/L. Sprangers) to approve. Motion carried.
 - b) TREASURER'S REPORTS
 - November 2009: MOTION(Bevers/Steck) to approve. Motion carried.
 - December 2009: MOTION(Streck/L. Sprangers) to approve. Motion carried.
 - c) RESOLUTION 2010-1 VACATING AND DISCONTINUING PUBLIC ROAD RESERVATION: MOTION(Bevers/Streck) to approve resolution 2010-1 with it required the property owner-Rock II construct solid fence along entire east property line to the railroad property within the vacated area, subject to Harrison staff approval prior to recording the resolution. Motion carried.
 - d) RESOLUTION 2010-2 OPPOSING DOR COUNTY ASSESSMENT PROPOSAL: MOTION(Bevers/Streck) to approve resolution 2010-2. Motion carried.
 - e) ORDINANCE ADOPTING AMENDMENTS TO THE COMPREHENSIVE PLAN: MOTION(Streck/Bevers) to approve amendments to the Comprehensive Plan. Motion carried.
 - f) AWARD PROPOSAL FOR ILLICIT DISCHARGE PROGRAM: MOTION(Bevers/L. Sprangers) to approve. Motion carried. Proposal's pricing reflects joint project with Buchanan's participation.
 - g) APPROVE ESCROW REDUCTION FOR HUB INC BUSINESS PARK: MOTION(Bevers/Streck) to approve. Motion carried.
 - h) ACCEPT PORTIONS OF AMY AVE IN HUB BUSINESS PARK:
 - 490 lineal feet as town road: MOTION(Streck/Bevers) to approve 490 lineal feet of Amy Ave. Motion carried.
 - 610 lineal feet in gravel state: MOTION(Bevers/L. Sprangers) to approve. Motion carried.

- i) APPROVE PHASE 1 ENVIRONMENTAL STUDY FOR JOINT PARK: No action. Board would like confirmation that property owner is willing to sell and at what price because this will affect the grant. If so, they would also like a proposal identifying the division of future costs including maintenance before moving forward.
 - j) RECOMMENDATION ON 2010 PART-TIME EMPLOYEE WAGES: MOTION(Bevers/Streck)to table for discussion in a closed session. Motion carried.
 - k) APPROVE NEW PAYROLL PROCEDURES: No action. Consensus was to allow changes. Staff will implement direct deposit and switch from semi-monthly to bi-weekly payrolls.
 - l) APPROVE AUTOMATIC AID AGREEMENT WITH BUCHANAN: Chief Kloehn explained the plan for transition which will include joint training. The expected commencement of the program is June or July. MOTION(Bevers/L. Sprangers) to approve. Motion carried.
 - m) APPROVE FIRE RESCUE BYLAWS: MOTION(Streck/L. Sprangers) to approve with noted changes in both documents. Motion carried. Add 'special noticed' meeting with 2/3 members present to approve bylaws and add a 30 day limit for the Board Chairman's appointment of an Interim Chief.
 - n) APPROVE UPDATES TO EMERGENCY SERVICES DEPARTMENT ORDINANCE: This will be brought back at the February meeting in ordinance form for approval.
 - o) APPROVE LENGTH OF SERVICE AWARDS PROGRAM POLICY: MOTION(Bevers/Streck) to approve. Motion carried. Language will be added identifying the end date for the 10 years of back pay.
 - p) HUNTING WAIVER-Eugene Ott, N8222 State Park Rd: MOTION(Bevers/L. Sprangers) to approve. Motion carried.
 - q) APPROVE WCMA CONFERENCE FOR ADMINISTRATOR: MOTION(L. Sprangers/Streck) to approve. Motion carried.
 - r) APPROVE PURCHASE OF GIS SOFTWARE: MOTION(Bevers/L. Sprangers) to approve. Motion carried.
 - s) APPROVE QUOTE FOR SKID STEER TRADE: MOTION(Streck/L. Sprangers) to replace skid steer at \$8000. Motion carried.
 - t) TEMPORARY CLASS "B" (BEER) LICENSE -Harrison Athletic Association, Feb 13 & 14 MOTION(L. Sprangers/Streck) to approve. Motion carried.
 - Bartender for Temporary Class "B": Brenda J. Marquardt: MOTION(Streck/L. Sprangers) to approve. Motion carried.
 - u) MEETING ATTENDANCE: WI American Planning Association Spring Conference: MOTION(Bevers/Streck) to approve Mark attend. Motion carried.

Also, WI Towns Assn district meeting which includes Board of Review training February 20, Fox Cities Green Ways annual meeting January 28-Tracy will attend, and Nuts & Bolts of the US Census.
 - v) APPROVE FEBRUARY PAYMENT FOR NEW FIRE TRUCK: MOTION(Streck/L. Sprangers) to approve. Motion carried. Expected pick-up is next week.
 - w) PAY BILLS: MOTION(Bevers/Streck) to approve bills at 7,765,797.62. Motion carried.
- 8) MONTHLY REPORTS
- a) LAW ENFORCEMENT-DECEMBER ACTIVITY: Lt Bowe read the activity summary.
 - b) EMERGENCY SERVICES: County Fire Chiefs met January 6 and decided to move forward with a county-wide accountability system ~ With new bylaws in place Fire Rescue and First Responders will hold one joint monthly business meeting ~ Dept holding hazardous materials training tonight ~ Ice Rescue program moving forward with 3 certified divers and 3 more working toward certification.
 - c) PLANNING-DECEMBER ACTIVITY: One single family construction for December with total of 38 versus 55 last year. This is in line with surrounding communities. Estimated value including commercial is just over 29,000,000.
 - d) PARKS: Park Committee appointed new chairman Greg Mogenson.
 - e) ROAD DEPT: Sherwood water project though Harrison is progressing well ~ Salt supply is good this year in comparison to last winter ~ Crew servicing fire trucks during slow times ~ Paving bids will be open February 23rd at 10am ~ House at Manitowoc Rd and CTH LP was taken down ~ New dump truck delivered Jan 6.
 - f) BUDGET COMPARISON: No questions.
 - g) OTHER ANNOUNCEMENTS: Kaukauna has appealed the DNR decision regarding sewer service to the area at STH 55 & CTH KK. Herrling & Clark will follow up ~ State smoking ban begins in July and we should review our ordinance to see that it complies with state law ~ Consider a sticker system at our compost drop-off site to increase control. This will be put on a future agenda.
- 9) ADJOURN: MOTION(Streck/Bevers) to adjourn at 10:02. Motion carried.

Attest: Penny M. Weir, Clerk

Approved: February 23, 2010